

**Instructional Development Division
Annual Business Meeting Minutes
November 22, 2003
Miami, FL**

IDD Web Site:

<http://homepages.bw.edu/~mtoale/nca/iddhome.htm>

Attendance: 46 members were in attendance. The members attending and their email addresses are attached.

- I. Call to Order
Kelly Rocca, the current chair, called the 2003 IDD business meeting to order at 2:00 p.m. New members were welcomed.
- II. Introduction of Officers
Kelly introduced current officers of the IDD division: Past Chair, Sally Vogl-Bauer, University of Wisconsin-Whitewater, Chair Kelly Rocca, St. Johns University, Vice Chair Derek Lane, University of Kentucky, Vice chair Elect David Roach, Texas Tech University, and Secretary Marian Houser, Texas State University-San Marcos.
- III. Approval of 2002 IDD Business Meeting Minutes (New Orleans, LA)
The minutes from the 2002 New Orleans conference prepared by Secretary Mary Toale were approved.
- IV. Brief New Business
Due to meeting conflicts, Deanna Dannels, Guest Editor for *Communication Education* announced the call for manuscripts for a special issue entitled: Communication Genres in Disciplinary Discourse Communities: Theoretical and Pedagogical Explorations of Communication Across the Curriculum and in the Disciplines. Deadline for submissions: January 2, 2004.
- V. Scott Myers was introduced as Chair of the Nominating Committee. He thanked Donna Pawlowski and Kristen Berkos for their assistance.

All nominated committee members in attendance stood and introduced themselves.

- A. Vice-Chair Elect
Archie V. Daniel
Felecia Jordan-Jackson
Timothy P. Mottet
- B. Secretary
Lori J. Carrell
Deanna P. Dannels
Linda B. Dickmeyer
Chad Edwards

C. Nominating Committee

Amy Aldridge
 Kristen M. Berkos
 Ann Darling
 Danette Ifert Johnson
 Paul Schrodtt
 Paul D. Turman

Scott Myers asked for nominations from the floor. There were none and nominations were closed. Ballots were distributed and members voted. Scott and the nominating committee counted the ballots.

VI. Reports

A. PAST CHAIR'S REPORT

From the Legislative Council

1. Effective July 1, 2004, there will be an increase in NCA membership fees as follows:
 - Patron: \$300 to \$330
 - Sustaining: \$230 to \$250
 - Regular \$125 to \$155
 - Student \$55 to \$60
 No other increases were indicated
2. The NCA website developed for member services should be up by December 1, allowing for increased member access.
3. The Executive Committee requested permission to officially explore electronic Balloting for the Executive Board of NCA due to lower voting levels. It is in the developmental phases.
4. A web-based communication magazine is being investigated with the goal of Featuring peer-reviewed manuscripts. It is in the developmental stages and the legislative council encouraged its pursuit.
5. Revisions to NCA Bylaws: Procedures for Units to select representative to the Legislative Assembly
 - a. representation allocated to units for 2004 based on member count by national office, January 2004 and subsequent years
 - b. units will have an option on how to elect individuals to the legislative assembly; there is a 2-5 member range associated with the size of each division
 - c. each caucus will have one representative to the legislative assembly

6. Names of nominees forwarded by NCA:
 - a. 2nd VP
 - Steven Beebe, Texas State University-San Marcos
 - J. Michael Sproule, Bowling Green State University
 - b. Members at-large
 - Austin Scott Babrow, Purdue
 - Lynda Dee Dixon, Bowling Green State University
 - Michelle Holling, Colorado State University
 - Laura Lengel, Bowling Green State University
 - Lisa Millhous, West Chester University
 - Scott Myers, West Virginia University

7. Editors elected for terms beginning January 1, 2005-December 31, 2007 are as follows:
 - David Henry—Quarterly Journal of Speech
 - Alan Sillars—Communication Monographs
 - Linda Steiner—Critical Studies in Media Communication
 - Kent Menzel—Communication Teacher

B. CHAIR'S REPORT

Kelly thanked Scott Myers and Sally Vogl-Bauer for all their help.

Kelly thanked Derek Lane for his hard work specifically with the online manuscripts.

C. VICE CHAIR'S REPORT

- 25/37 Papers (68% acceptance)
- 12/17 Panels (70% acceptance)
- Derek thanked the paper and panel readers: David Roach, Candice Thomas-Maddox, Jon Nussbaum, Ann L. Darling, Philip Backlund, Pamela Cooper, and Cassandra Book

Derek thanked Kelly for her help

** Scott Myers requested another vote to break the tie for secretary. The revote was between Lori Carrell and Deanna Dannels.

Derek presented Top Paper Awards:

- Top Paper awarded to Marian L. Houser, Texas State University-San Marcos. Her paper was entitled, "*Are We Violating Their Expectations?* Instructor Communication Expectations of Traditional and Nontraditional Students."
- Top Two Paper was awarded to Timothy P. Mottet, Texas State University-San Marcos. His paper was entitled, "Teachers' Preferential Treatment of Students: The Effects of Student Communication Behaviors on Teachers' Liking of Students and Teachers' Willingness to Comply With Student Requests."
- Top Three Paper was awarded to Rebecca B. Rubin, Kent State University. Her paper was entitled, "Teaching Interpersonal Communication: How Instructional Method and Personality Factors Influence Students' Competence."

- Top Four Paper was awarded to Eve-Ann M. Doohan, University of Washington. Her paper was entitled, "The Effect of Teacher Immediacy on Excuse Giving and Requests for Assistance."

D. VICE CHAIR-ELECT'S REPORT

- David Roach introduced the 2004 NCA conference in Chicago (Nov. 11-14) to all members. This conference marks NCA's 90th Anniversary. The theme for the convention is *MovingForward/Looking Back* and Martha Watson is the planner.
- David announced that any planer can suggest a Spotlight Session and it will not go against the division's allotments. There are 22 slots available; these have been assigned as a direct relationship to membership numbers.
- A Discussion Panel will be instituted for next year's convention: 25% of all panels' slots will be assigned as Discussion Panels; the papers for these panels will be posted online to allow for advance reading and enhance discussion/questions and responses at sessions. Authors are advised to copyright the papers posted. The question regarding these online postings and the effect on future journal publishing was raised and David said it was being investigated. Sally Vogl-Bauer suggested posting a 2-3 page abstract instead of a full paper
- David announced a February 16 deadline for all paper and panel submissions. The Call for papers goes out December 10 with submissions open from December 15 – February 16.
Derek Lane suggested we continue to submit hard copies of all papers due to past problems with online submissions.
Ann Bainbridge Frymier stated it was lot to expect of reviewers to retrieve and evaluate papers online.
James McCroskey expressed a negative view of online peer reviewing.
David stated we would still continue to have both online and hard-copy paper submissions, and stressed the early turn-around in order to get prime slots in the convention program.
David asked that AV requests only occur when absolutely necessary due to high expense.
Paper Readers/Panel Chairs/Panel Respondents sign-up sheet was distributed.

D. SECRETARY'S REPORT

Marian thanked Mary Toale for her help and support in preparation of the minutes for the business meeting as well as the IDD online newsletter.
She announced Mary would continue to prepare the online newsletter:
<http://homepages.bw.edu/~mtoale/nca/iddhome.htm>
Business meeting sign-in sheet was distributed.

- VII. Old Business
- A. Sally Vogl-Bauer discussed the IDD Bylaws
- Article II – ELECTIONS
Problems with the term “majority”. She suggested reassessing the wording. Entertain 2 options:
 1. Nominate the person who receives the greatest number of votes—a majority would not be required.
 2. Decide if we want to leave the wording “as is.”It was Moved and Seconded to have the wording changed.
There was Discussion, Call the Question, and a Vote to effect the change
 - Legislative Assembly Directive—NCA Issue
Continue to have Chair and Past Chair direct the planning and then a 3rd position up when needed.
Have a 2 year cycle on the legislative council for the 3rd position
Jerry Feezel moved to accept the Legislative Assembly Directive and it was seconded.
- VIII. Passing of Gavel
Kelly passed the gavel to Derek Lane.
- IX. New Business
Derek stated he would send an email to inquire about Discussion Panels—effects on future publication.
- X. Election Results
Scott Myers thanked all candidates and announced the election results:
- 4 Members of the Nominating Committee: Amy Aldridge
Kristen Berkos
Paul Schrodtt
Ann Darling - Chair
- Secretary: Lori Carrell
Vice Chair Elect: Timothy Mottet
- XI. Derek thanked the nominating committee and the meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Marian L. Houser, 2003 IDD Secretary
Texas State University-San Marcos

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