

**Fire Services Efficiency Project
Operations Team Meeting
Friday, October 26, 2007**

Meeting Agenda

- The goal of the meeting was to review the data collected by Matrix, led by Travis Miller
- Also, Travis asked that the Operations Team provide guidance to Matrix in terms of what models should be constructed looking into the long-term

Update from Travis Miller

- Travis explained some of the difficulties in completing the data analysis. The Firehouse used by all seven cities is the same, but the data was entered differently by each city
- Matrix is trying to write a script that will take extract the data from Firehouse
- Travis explained that his team is also attempting to retrieve some relevant data from the state of Ohio. Their efforts in gathering data from the state have been unsuccessful thus far.
- Carol agreed to call a contact at the state level in order to accelerate this process

Review of Current Data

- The next portion of the meeting was devoted to addressing the concerns of individual team members about the data collected from each of the cities
- Travis also encouraged team members to contact him via email with any other concerns

Direction for the Models

- For each city, a model will be developed in this order:

- 1.) Deployment Model (using GIS and city data)
- 2.) Staffing Model
- 3.) Organizational Structure Chart

- Matrix's report will include not only the model as detailed above, but will also include detailed explanation into how each determination was made
- Travis agreed with team members that Matrix will provide guidance in how to transition from the current model, the current-enhanced model, and the ideal model
- Travis did caution, however, that the current-enhanced model will stretch resources to a point that won't be satisfactory to all parties involved. This will require creativity to use current resources in an optimal fashion
- To this point, Travis asked if Matrix was allowed to use a degree of creativity in creating the models. Project members agreed that would be necessary.

Next Steps

- Matrix will send out a brief memo detailing the alternatives to Mary Pisanar
- The next meeting will be on November 9th at 8:30 am. Location TBD
- At the next meeting, the Operations Team will review Matrix's work up to that point

This document was created with Win2PDF available at <http://www.win2pdf.com>.
The unregistered version of Win2PDF is for evaluation or non-commercial use only.
This page will not be added after purchasing Win2PDF.