

**Fire Services Efficiency Project  
Operations Team Meeting  
Friday, November 9, 2007**

**Agenda**

- The goal of this meeting was to review the work that Matrix had completed thus far
- Committee members would discuss what had been finished, offering suggestions and corrections

**Meeting Discussion**

- Initial discussion revolved around how the District would maintain its top command structure after formation—i.e. not having a chief & assistant chief for each city
- It was agreed that it would be important to discuss with Matrix how top-level positions will change from what is currently in place
- In reviewing the models provided in Matrix's initial draft, committee members decided to omit Current-Enhanced Model #1 from the report
- For modeling purposes, the committee also decided to have the run data based on the assumption of both 1,500 and 2,000 calls
- In terms of labor deployment, the committee also wanted to ensure that Matrix was modeling the district on the assumption that 3 people staff engines, while 4 people staff trucks
- Remaining meeting discussion revolved around the issue of reconfiguring fire stations located in the district
- Committee members agreed that, at least initially, fire stations could not be closed upon district formation
- It was argued that citizens would not accept closed stations until they were reassured that the District was improving their level of service, and that it could be enhanced further by more efficiently utilizing current building locations
- Construction of new stations was considered another issue that cannot be explored at the outset—but something that must be analyzed once the District has been operating for a significant amount of time
- To close the meeting, committee members discussed getting a detailed map of the cities in the proposed District to use when analyzing Matrix's model
- The next Operations meeting will be held in mid-December when Matrix has completed its initial full report

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