

Improving the Efficiency of Fire Services in Seven Southwestern Cuyahoga County Communities

A Joint Project of Area Majors and Baldwin-Wallace College

Operations Team Meeting

July 21, 2006

Attending Meeting: Bernard Benedict, Joe Campagna, Pierre David, Pam Falasco, Kim Lammers, Greg Lobas, Oscar Skavdahl, and Mary Pisanar-Sweeney.

Introduction: Pierre David started the meeting with a quick overview of the project and of the teams. The team introduced themselves.

Slide 1-16

Overview of the project.

Slide 17

Agenda:

- Answer questions
- Determine process
- Determine Operations Team agenda

Decision making process: general consensus

Consensus meaning that if there is one person who disagrees they will be asked, "Would you be able to live with the decision?" The team will vote on major issues and every member has one vote.

Roles/Expectations of the Operations Team Members

- Members are representatives -bring concerns of your group to team meetings
-keep your group updated on the project
- Be an expert at what you do
- Members are responsible to be open and honest at meetings
- Have task completed before meetings so that meetings may be run efficiently
- The meeting will start promptly at its scheduled time
- The meetings will have an 1 hour limit, with notice being given for meetings that may go over the allotted time

Issues 1=First Priority 2= Second Priority

1. Medical protocols > sub team created
1. SOPs- start with ideal models and grow from there
 2. Staffing (Man Power) - compare to Syracuse and Dayton
 - a. Officers
 - b. Civil Service? (Legal Team)
 - c. Certification
 - d. Training

- 2. Fire Prevention
- 2. Building Codes
- 2. Equipment
 - a. Communications
 - b. GPS
 - c. Maintenance
- 2. First Responders/ Box Alarms

Medical Protocols Sub-Team

Possible solution is to run under Region 8. Other hospitals, such as Akron, already run under Region 8. Oscar Skavdahl will e-mail Kim Lammers the document to put on the web-site.

Members:

- Ed Dargay- Brook Park
- Pierre David- BWC Faculty
- Dr. Jesse Dirando- Parma Community General Hospital
Director of Emergency Services
- Pam Falasco- Parma Community General Hospital
- Kim Lammers- Project Coordinator
- Mary Pisanar-Sweeney- BWC Faculty
- Dr. James Rybak- Southwest General Health Center
Director of Emergency Services
- Joe Stefanco- Parma
- Joe Toth- Parma
- Representative- Southwest General Health Center

New Members will be asked to participate by:

- | | |
|-------------------|---|
| Bernard Benedict- | Ed Dargay* |
| | Joe Stefanco*(Need e-mail) |
| | Dr. James Rybak* |
| Joe Campagna- | Joe Toth |
| Pam Falasco- | Dr. Jesse Dirando* |
| Oscar Skavdahl- | Representative of Southwest General Health Center |

Meeting time will be decided by when the Hospital Directors can attend probably morning meeting. Contact information will be sent to Kim Lammers.

*Already have contact information

SOPs

Find ideal models and grow from there

Joe Campagna will obtain:

- Dayton SOPs
- We Share SOPs
- Syracuse SOPs

Bernard Benedict will obtain:

- Cleveland Heights SOPs

Individuals to invite with expertise in SOPS

- Lt. Brand Eisenhardt- Greg Lobas
- Ted Huffman*- Bernard Benedict

You may visit the web-site for the project at: www.bw.edu/~klammers/index.html. Note: this will not be the permanent web address and it is under construction, but once a permanent address is developed there will be an e-mail sent out about it.

The next meeting will be August 18th, 2006, at 11:30am, at the Student Union in the Colony Room.

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