

**Fire Services Efficiency Project  
Operations Team Meeting  
Monday, January 7, 2008**

**Agenda**

-Having reviewed the newest draft of the Matrix report, committee members gathered to discuss their questions and concerns

**Discussion**

- Realizing that there are still many errors in the report to discuss with Travis Miller, committee members discussed how to best utilize the report and proceed given the upcoming deadline to report our findings to the cities of the proposed District
- The team decided to pursue parallel paths: while working more closely with Matrix to model the District in the most accurate way possible, several committee members would also use the basis of Matrix's work to further develop a model of the proposed District
- In discussing the theoretical approach to developing our own model, it was emphasized that we must consider the demographics of each area in the District. By knowing the demographics, we would better be able to allocate the equipment and manpower needed to serve each area
- Looking ahead, Pierre David agreed to consolidate the concerns of the committee into a formal letter to Matrix. This would be the basis for further corrections to the report
- At the next meeting with Matrix, the team agreed to reaffirm our desire for them to produce three models of the proposed District: the first would model current service levels, the second would model enhanced capabilities through regionalization (the 'current-enhanced' model), and the third would model the requirements necessary to fully conform with NFPA 1710 standards
- Team members also emphasized that allocations for training purposes must be included in the Matrix report

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